



Teaching & Childcare Assistant | Intern

THE BUSINESS

My English Sister is a language-learning and childcare service based in Lyon. Our mission is to help French kids learn English by providing tuition in a fun, efficient and affordable manner. Our team of experienced teachers and child-minders are called Sisters as that's exactly what they become, an extended member of the family. They're not teachers or tutors in the traditional sense, but rather educators and role models in the form of an older sister...or brother!

Our brothers and sisters build real relationships with the children allowing them to feel comfortable, relaxed and open to the idea of learning a new language.

THE TEAM



Katy



Key responsibilities include:

- Recruitment
- Teaching methodology
- Marketing



Charlotte



Key responsibilities include:

- CRM
- Legal & Regulatory
- Finance

THE ROLE

As a teaching and childcare assistant you will spend the majority of your time working directly with French children, introducing them to the English language and keeping them engaged via fun and interactive games and activities. You will be responsible for organising and carrying out the sessions as well as assisting with the development of the tools and materials used. Depending on your experience, you may be asked to help train and supervise our team of brothers and sisters.

90% Teaching & Childcare

- weekly childcare & teaching sessions
- taster sessions for new families
- teacher training for new brothers/sisters
- group holiday sessions
- online Skype classes

10% Business Management

Recruitment

- advertising and attracting candidates
- evaluating and processing candidates

Marketing

- Content creation (blogging, videos etc)
- Social Media
- Events

DESIRED SKILLS

Language	Soft Skills
English (native or perfectly bilingual)	Proactive
French (minimum B2, but C1 preferred)	Creative
	Attention to detail
Experience	Autonomous
min 6 months childcare experience	Communication (in person/via phone)
min 6 months teaching experience	Time management
teaching qualification (e.g. TEFL)	

KEY DETAILS

Duration	10 months
Dates	01/09/2020 - 06/07/2021
Hours	30h/week
Salary	€650/month
Location	<ul style="list-style-type: none">- 80% at the student's home (anywhere in Lyon)- 10% remote working (from home)- 10% at the office (Lyon 69003)
Extra	4 weeks holiday (paid)

INTERESTED IN APPLYING?

Send your application to this address hello@myenglishsister.com and include:

- your CV
- why you think you would be a good fit for our team, and;
- a 500 word paragraph describing how children learn and what methods can be used to teach a child a foreign language

Don't hesitate to get in touch if you have any questions regarding opportunity.

#JoinTheFamily